

## Duties of the CCGMS President

The term of office for the President shall be for a term of one calendar year, and he/she may be elected to succeed himself/herself each year for two years, but in no case will he or she serve more than three consecutive terms.

The President presides over all regular Club meetings of the society and Executive Board meetings and is the ex-officio member of all committees of the society, except for the Nominating Committee, Clubhouse Committee, and Program Committee.

The President can authorize an unexpected, non-budgeted expenditure up to \$100 between Executive Board meetings for the purpose of maintaining the normal operation of the Society, while reporting the expenditure at the next Executive Board meeting.

The President appoints and/or replaces all committee Chairs.

The President will receive reports monthly reports from the Treasurer, and all committee chairs at the regular club meetings.

The President holds a minimum of 3 Executive Board meetings per year where the business of the society is transacted and will create an agenda for such. Reports of these meetings will be read to the general membership at the next regular meeting of the society, and any actions suggested by the Executive Board will be put before the general membership for a vote.

The President is given or sent a copy of the general meeting minutes by the Recording Secretary for approval before it goes to the newsletter. The President is given or sent a copy of the Executive Board meeting minutes for approval before being read aloud at the next general meeting.

The President may conduct Special Meetings inviting the Executive Board and any pertinent parties to address any valid issues that arise from time to time that are of concern to the CCGMS.